



Request for "NO PARKING" SIGNS

**\*\*NO REFUNDS\*\***

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Quantity of Spaces: \_\_\_\_\_ Meter Numbers(if applicable) \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Time: \_\_\_\_\_ (am/pm) to \_\_\_\_\_ (am/pm)

Purpose: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Number: \_\_\_\_\_

**Although every effort will be made to grant this request, due to circumstances beyond our control you here by acknowledge that this DOES NOT guarantee the requested space(s) will be available on the dates and times requested. In the event that the space(s) cannot be utilized due to those circumstances on the day of the reservation we will work to locate the next closest available space(s). It will be your responsibility to notify us of any issues at 443.648.3087 between the hours of 8am-4pm.**

Signature of Requestor: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Person Taking Request: \_\_\_\_\_

Officer Posting Signs: \_\_\_\_\_

Date & Time Posted: \_\_\_\_\_

License plate numbers of vehicles parked when the signs were posted

_____	_____	_____
_____	_____	_____
_____	_____	_____

Officer Removing Signs: \_\_\_\_\_ Date & Time: \_\_\_\_\_